



## 2006-2009 Technology Plan Waldron Public School District

# Technology Plan Submission Form School Years 2006-2009

<b>District Name</b>	WALDRON
<b>County</b>	SCOTT
<b>Education Cooperative</b>	WAESC
<b>Contact Person</b>	JAMES FLOYD
<b>Contact Title</b>	DIRECTOR OF CURRICULUM AND SUPPORT SERVICES
<b>Contact Mailing Address</b>	1560 West 6 <sup>th</sup> Street
<b>Contact Phone</b>	479.637.3179
<b>Contact Fax</b>	479.637.3177
<b>Contact Email</b>	jfloyd@waldronhq.k12.ar.us
<b>District Home Page (URL):</b>	<a href="http://waldron.k12.ar.us/">http://waldron.k12.ar.us/</a>
<i>Include URL of technology plan if posted to district website:</i>	<a href="http://waldron.k12.ar.us/2006_09_TechPlan.pdf">http://waldron.k12.ar.us/2006_09_TechPlan.pdf</a>

***(REVIEW TEAM WILL COMPLETE THE FOLLOWING INFORMATION)***

<b>DATE RECEIVED:</b>		
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## Current District Demographics

District Profile	
DISTRICT NAME: Waldron School District	
DISTRICT LEA NUMBER: 6401000	DISTRICT NCES#: 0513680
NUMBER OF SCHOOLS IN LEA	3
NUMBER OF TEACHERS	125
NUMBER OF STUDENTS ENROLLED	1789
PERCENT OF STUDENTS ELIGIBLE FOR FREE/REDUCED LUNCH	62%
STUDENT / COMPUTER RATIO	3.3:1
BASED ON CENSUS TRACT INFORMATION, IS YOUR ENTITY RURAL OR URBAN	Rural
E-RATE DISTRICT DISCOUNT LEVEL	77%

School Profile			
School Name	LEA#	E-rate Entity #	NCES#
Waldron Elementary School	6401001	83377	0513680001120
Waldron Middle School	6401004	83376	0513680001121
Waldron High School	6401003	83378	0513680001122

## District Executive Summary

Enrollment in the Waldron School District for the school year 2005/2006 is 1789 students. Waldron is located in Scott County in western Arkansas and is the county seat. The population as of the 2000 census was 3,508.

Scott County is a largely rural, agricultural county with over half of its land in the Ouachita National Forest. Tyson is the largest employer in the county, employing people in the processing plant as well as in the increasing number of poultry houses scattered throughout the county. Waldron Public School serves the majority of the county as a countywide school district. The almost 1800 students come from the far corners of Scott County, with many riding the bus for an hour to school and back home each day.

Waldron Elementary, Waldron Middle, and Waldron High School are school-wide Title I schools. The students qualify for free and reduced lunches.

The minority population in Waldron schools has increased to 18 % and continues to increase. The Hispanic and Asian population has placed a greater demand on teachers to communicate with children who speak little or no English and to effectively teach these children through ESL strategies.

Some issues impacting future growth and enrollment are a proposed new highway, new water project, and the Chamber of Commerce initiatives to attract new businesses.

Technology factors affecting Scott County are as follows: Some rural areas of the county have had telephone service for only a few years; Internet service is provided through small local carriers, larger carriers like AOL are considered long distance calls and are too expensive for most residents; Cable and satellite television is available within the city limits and only satellite television service is available to rural residents.

All campuses use APSCN, the state internet system. District e-mail is widely used to communicate within the school system.

Waldron's District Technology Plan was written with a vision of the schools' goals for a long-range three-year plan. A survey was taken to determine what the staff identified as needs. The plan was drawn from those suggestions and comments from the staff, as well as ideas from the planning team. In order to improve student academic achievement and the capacity to integrate technology into instruction, the technological needs and concerns of the students and teachers are taken into consideration each year. It is our continued goal to accomplish technology needs by:

- Continued professional development training on usage of technology tools.
- Software availability and training to improve job efficiency and productivity.
- Including students, parents, and community representatives in the planning/learning processes.
- Continue to prepare students to live and work in a technological society by providing quality instruction, safe, encouraging environment, resources for quality programs, continuous evaluation of the effectiveness of instruction and programs, and a knowledgeable technology background as well as accessibility to the latest technology.

## Technology Committee

<b>District Technology Committee</b>		
<b>Member</b>	<b>Title</b>	<b>Constituency Represented</b>
<b>Anderson, Troy</b>	<b>Mayor</b>	<b>City of Waldron</b>
<b>Arnold, John</b>	<b>High School Librarian</b>	<b>Waldron High School</b>
<b>Breshears, Dan</b>	<b>Middle School Principal</b>	<b>Waldron Middle School</b>
<b>Charlson, Dale</b>	<b>Maintenance</b>	<b>Waldron Public School</b>
<b>Diaz, Joseph</b>	<b>Personnel Manager</b>	<b>Tyson Foods</b>
<b>Dorr, Lydia</b>	<b>Student Council President</b>	<b>Waldron Public School</b>
<b>Floyd, Allison</b>	<b>Elementary Librarian</b>	<b>Waldron Elementary</b>
<b>Floyd, James</b>	<b>Director of Curriculum &amp; Support Services</b>	<b>Waldron Public School</b>
<b>Hibbs, Caroline</b>	<b>School Board President</b>	<b>Waldron Public School</b>
<b>Horn, Misti</b>	<b>PTO President</b>	<b>Waldron Public School</b>
<b>Lucy, Clint</b>	<b>Middle School Teacher</b>	<b>Waldron Public School</b>
<b>Maxell, Connie</b>	<b>Middle School Librarian</b>	<b>Waldron Middle School</b>
<b>Morris, Clint</b>	<b>Technology Coordinator</b>	<b>Waldron Public School</b>
<b>Slaten, Shana</b>	<b>Executive Director</b>	<b>Waldron Chamber of Commerce</b>
<b>Vaughan, Charles</b>	<b>County Judge</b>	<b>Scott County</b>

The Waldron School District's Technology Plan was developed by the planning committee. The original committee was chosen by the administration to write the plan. The members, who were interested in and/or had skills in the area of technology, were chosen as representatives from each campus. They developed the survey, administered the survey, and evaluated the results from the survey to determine what was specifically needed by the staff and students. They then wrote the plan, which has been updated periodically as the goals were met or changed by new needs.

As committee members leave the district, retire, or change positions, new members may be added. Members may continue to serve on the committee or be changed as the district needs change. A meeting is held each spring to evaluate the plan and update as needed. The meeting for 2005 was held in April. A 'Get in the Know' of the school's website was given to those in attendance and was displayed on posters and flyers at various locations on the school campuses, as well as at locations in the community. See Appendix A for a copy of the notice.

A meeting to discuss planning issues for the Technology Plan 2006-2009 was held January 23, 2006 with sixteen in attendance. The meeting was both informative and enlightening.

Others who added input to the plan are administrators, including the Superintendent, and school personnel, including computer lab teachers and media specialists. Any input from students and the community is welcomed as well.

The finalized version of the Waldron Public School Technology Plan will be posted on the District Website and is available for viewing at each school and the Central Office.

## **Vision and Mission Statements**

### **Vision Statement**

The Waldron School System's students and faculty will have access to quality technology resources that provide for the skill development and the use of word processing, databases, spreadsheets, electronic information resources, distance learning, multimedia presentations, general tool applications, occupational applications, computer assisted instruction, and computer aided assessment. Teachers and students will receive appropriate training that includes a general knowledge of current technologies, aspects of communication, distance learning, and computers. Teachers and students will have access to software programs that enhance and support the established curriculum and deliver instruction in an effective manner. Technology will be used in bridging the communications gap caused by the increased enrollment of limited English speaking students.

### **Mission Statement**

Waldron Public School system is committed to preparing its students to live and work in a changing society by providing a quality educational program. It is our belief that all children can learn the necessary skills, and the district will provide quality instruction, a safe, encouraging environment, the resources for a quality program, and a continuous evaluation of the effectiveness of instruction and programs.



# Current Technology Assessment

## A. Curriculum Integration

An active, on-going team will develop, coordinate, maintain, and continue a well supported technology within the curriculum to improve non-verbal skills via increased computerized writing accessibility, to provide opportunities to students for application and utilization of advanced software and multimedia technology to encourage individual concepts and creativity, and to provide appropriate advanced technology for all areas of curriculum, including traditionally “nonacademic” areas.

Waldron School District’s benchmark and end of course test scores are not as high as we want them to be. Aligning and mapping our curriculum in all areas is an important part of raising test scores. We began the process in the spring of 2002 by examining several different curriculum mapping software tools. We chose and purchased Curriculum Designer. Annually we update our resource map and adjust our curriculum maps. Our teachers are seeing the value of the process and the importance of the end result.

Classroom teachers use technology in a variety of ways. In addition to using the curriculum alignment software, teachers also have access in each classroom to computerized grade books and district e-mail, as well as Internet access. Computer labs and AlphaSmart labs in each school plus two mobile labs give individualized computer assisted lessons as assigned by the teacher in math and language arts as well as in keyboarding, research skills, and ACT prep. Teachers also have digital cameras, scanners, projectors, and laptops available to them for classroom use. Many teachers use PowerPoint and other MS Office tools in daily lessons. Teachers integrate video streaming into their lesson plans on all campuses.

Students use technology in the classrooms in Elementary and Middle schools in the Renaissance Accelerated Reader and Accelerated Math programs. We have three Smartboards presently in use in our district. Twenty Interwrite tablets give Smartboard capabilities in a portable format. We have Lightspan units available for check-out and utilized regularly in fifth and sixth grade classrooms. Three AlphaSmart carts, each with thirty keyboards, are used to provide keyboarding practice and literacy activities to students in all grades. Computers are used in the classroom across all the campuses for creative writing and Internet research. Labs provide an excellent environment for practice as well as testing on the Renaissance STAR Math and STAR Reader programs. The yearbook staff utilizes digital cameras, scanners, and photography software to create pages for the yearbook. Kurzweil 3000 is being used with students who need textbooks read aloud to them.

## B. Professional Development

A well-informed and updated staff is aware of new and/or applicable technologies and coordinates their efforts towards the overall K-12 plan. Staff and administration are educated to learn to use all available technology and become proficient in learning and efficient in applying keyboarding skills. Reducing clerical, routine tasks through technology increases planning, instructional, and application times. Staff development is supported, well planned, and presented in accordance with the curricular needs of the staff. In April 2005, the technology committee listed professional development needs that they saw on their individual campuses. The needs and suggestions from that survey were addressed in professional development sessions during the 2005/06 school year. Teachers throughout the district are given the opportunity to attend the Technology Conference in Hot Springs in June each year.

Professional development was planned in the areas indicated as most needed by our faculty. Teachers and administrators were trained in the use of:

- **Curriculum Designer**, a curriculum alignment program, and alignment and mapping district-wide is now ongoing.
- **Kurzweil 3000** program was purchased and installed in all three schools and the special education supervisor and the resource teachers instructed all teachers in the use and applications of the software and hardware.
- **AlphaSmart, Smartboard, and Interwrite** training were provided to various teachers and administrators in 2004-05.
- **Renaissance Place** training was provided to all Elementary staff members, some Middle school teachers, and administrators.
- **Lightspan** training was provided for teachers in Middle School.
- **Microsoft Office** applications training was offered to all teachers and staff.
- **GradeQuick** tutorial was given to all teachers.

The district uses an informal method to determine if software and hardware are being used effectively. The principals, the media specialists, the special education supervisor, and the technology committee observe technology use during the year and screen questions about technology. Administrators are trained in Classroom Walk Through and observe technology use in the classroom and note technology use during those observations. Questions and problems may be referred to the technology coordinator or to the software manufacturer.

### C. Equitable Use of Technology

All classrooms are equipped with at least one computer and many have two or more. These are networked and are Internet accessible. Students within individual classrooms may do research and/or use a variety of software products depending on the discipline of that class. Software programs which are used within the classrooms include the following: Renaissance Place (Accelerated Reader, Accelerated Math, STAR Literacy, Early Literacy and STAR Math); Homework Encyclopedia; Microtype Pro; Compass Learning; Discover Careers; Info Bridge; Microsoft Office 2000/XP/2003; Skills Connection; Silver Burdett Math Software; Jumpstart; Plato; Worldbook Encyclopedia; Adobe PageMaker; Arkansas Learning Management System (ALMS), and Ferguson's Encyclopedia of Career and Guidance.

Students with disabilities benefit from the Kurzweil 3000 program. Textbooks can be scanned into the computer and then read orally to students with learning disabilities or students learning English. Also, some Accelerated Reader Quizzes are voice enabled in the Elementary school program to allow students to listen to the tests as they are read aloud by the computer. Other assistive technology is provided on an as needed basis. Assistive technology will be maintained by the person who is helping the student contacting the Technology Coordinator if further assistance is necessary.

Students daily utilize seven labs. A variety of software is used, including: Plato, Compass Learning, Accelerated Math and Accelerated Reader. All students in grades K-6 attend labs to practice on math and literacy skills. An AlphaSmart classroom cart of thirty keyboards is available for use at each campus. A mobile lab is used by classrooms in both the Elementary and High Schools.

Teachers use GradeQuick to keep a computerized accounting of their grades. Teachers are also using Curriculum Designer to align their curriculum to the state frameworks. Teachers and students use Microsoft Office to aid in presentations and reports. The media centers use library circulation card catalog software to assist students in finding and checking out books.

Special Education teachers use software to design Individual Education Plans for their students and Special Education Automated Software (SEAS) for conferencing, goals, transitions, other administrative functions. All schools use the NORMES website to print individualized Academic Improvement Plans for students who perform below proficient on the Benchmark and End of Course exams.

#### **D. Current Technology Inventory and Narrative**

Technology is inventoried each spring by the Technology Coordinator and is recorded in the Technology Plan. Computers, printers, large TVs, copiers, and other technology products are counted and separated into each school.

What follows are the District totals of Technology Equipment listed by building/school:

##### Waldron Schools Central Office

- Computer Operating Systems – Windows 98/2000/XP
- Servers – 1
- PCs – 13
- Laptops – 2
- Printers – 10
- Rooms Wired to Internet – 10
- Phone Instruments – 16
- Phone Lines – 8
- Fax Machines – 2
- Network Systems/Equipment – Novell Netware 5.1, T1 Connection, 100 mB network
- Software – Pentamation, Symantec Antivirus, SEAS, Microsoft Office 2000/XP, Wordperfect Suite

##### Waldron Elementary School

660 Students 48 Teachers

- Computer Operating Systems – Windows 98/2000/XP
- Servers – 2
- PCs – 170
- Laptops – 23
- Printers – 74
- Rooms Wired to Internet – 69
- Phone Instruments – 13
- Phone Lines – 6
- Fax Machines – 1
- Satellite Equipment – Direct TV and Cebridge Connections Cable
- Projectors – 5
- TVs – 50

- Digital Cameras – 5
- Digital Camcorders – 1
- AlphaSmart Word Processors – 25
- Network Systems/Equipment – Novell Netware 5.1, T1 Connection, 100 mB network
- Software – Pentamation, GradeQuick, Symantec Antivirus, SEAS, Curriculum Designer, Microsoft Office 2000/XP, ALMS, Renaissance Place, Compass Learning

### Waldron Middle School

567 Students 36 Teachers

- Computer Operating Systems – Windows 98/2000/XP
- Servers – 5
- PCs – 149
- Laptops – 4
- Printers – 48
- Rooms Wired to Internet – 43
- Phone Instruments – 14
- Phone Lines – 7
- Fax Machines – 1
- Satellite Equipment – Direct TV and Channel 1 and Cebridge Connections Cable
- Projectors – 6
- TVs – 45
- Digital Cameras – 2
- Camcorders – 2
- AlphaSmart Word Processors – 25
- Lightspan devices – 145
- Smartboards – 1
- Interwrite tablets – 2
- Network Systems/Equipment – Novell Netware 5.1, T1 Connection, 100 mB network, Microsoft Windows 2003 Terminal Services, 100 mB network
- Software – Pentamation, GradeQuick, Symantec Antivirus, SEAS, Curriculum Designer, Microsoft Office 2000/XP/2003, ALMS, Renaissance Place, Skills Tutor

### Waldron High School

562 Students 41 Teachers

- Computer Operating Systems – Windows 98/2000/XP

- Servers – 4
- PCs – 168
- Laptops – 30
- Printers – 29
- Rooms Wired to Internet – 65
- Phone Instruments – 55
- Phone Lines – 17
- Fax Machines – 1
- Satellite Equipment – Direct TV and Cebridge Connections Cable
- Projectors – 6
- TVs – 45
- Digital Cameras – 5
- Digital Camcorders – 2
- AlphaSmart Word Processors – 25
- Smartboards – 2
- Interwrite tablets – 18
- Network Systems/Equipment – Novell Netware 5.1, T1 Connection, 100 mB network
- Software – Pentamation, GradeQuick, Symantec Antivirus, SEAS, Curriculum Designer, Microsoft Office 2000/XP, ALMS, Plato
- Distance Learning Equipment – One complete Distance Learning Classroom

## Needs Assessment

In April 2005 a survey to rate the effectiveness of twenty-two technology tools was given to all Waldron School employees (Appendix C). The survey was rated as “A” being the best and “E” needing the most improvement. The surveys returned were analyzed and compiled reflecting the areas needing the most improvement. The results were sent to the committee members after completion. Some of the areas needing the most improvement were:

Elementary School — classroom learning centers, software for subject areas, video disc equipment, student tools, training in AlphaSmart.

Middle School — classroom learning centers, software selection, video disc equipment.

High School — building networking (Novell), computer learning centers, software in subject areas.

The written responses on the surveys were also compiled and reviewed.

The key members of the Technology Committee met on 3-9-2006 to discuss further needs for the upcoming years. Areas needing to be addressed in the future are as follows:

- Compass Learning and Plato are outdated and need to be updated or replaced with something more current.
- Computer labs need to have the computers/technology upgrades. Middle School lab computers will probably be replaced with Thin Client terminals and not PCs.
- Teachers that are shared between campuses need to be able to access both campuses through the Local Area Network. To achieve that, fiber optic cable needs to be laid between High School and Elementary School to provide seamless connectivity.
- Master Servers in all three schools should be downgraded to replica servers, and new master servers purchased.
- Middle and High School Libraries need new Library servers.
- The Network Operating System needs to be upgraded to the latest version of Novell Netware or converted to a Microsoft NOS.
- Lab Computers in both High School business labs will need to be replaced.
- Need more Microsoft Office licenses.
- Need ceiling mounts for computer projectors in the High School.
- Network printers district wide will need to be replaced during this reporting period.
- Upgrade Library Spectrum Winnebago Card Catalog software to InfoCenter to provide online access to the library card catalog.
- Maintenance Shop needs a hardened laptop for troubleshooting bus maintenance. Also they need maintenance management software.
- Cafeteria Manager needs software to better manage cafeteria business.

- Hardware and software for fleet management, bus routes, and personnel management.
- Expand communication hardware and software to include all staff members.
- Computerized/Web based assessment for students to assess student progress on state and national standards.

## **Goals, Objectives and Strategies for Technology**

### **GOAL 1: Technology for the Improvement of Parental Involvement and Communication**

It is a goal of the district to improve parent/teacher/administration collaboration. Technology applications like an electronic newsletter and increased awareness of the school website will greatly improve communication. Our ACSIP Parental Involvement Plan encourages parents to become more involved in the planning and implementation processes of school programs. Many of our parents are alumni, and we are striving through the development of an alumni email database to promote better communication and involvement.

### **GOAL 2: Integrate Technology with Curriculum and Instruction**

Increased and continued use of Renaissance Learning, ALMS, and COSMOS will enable teachers and administrators to manage student assessment and improve learning by identifying strengths and weaknesses in the ACSIP priority areas of literacy and math. Ultimately we hope to achieve ever increasing Benchmark scores. Increasing Benchmark scores through the use of technology tools will enable a more efficient use of resources available to our district.

### **GOAL 3: Technology Used for the Delivery of the School Media Center**

By upgrading card catalog software in the school media centers to include unlimited users and the ability to present library resources over the internet, the district will better be able to promote literacy through increased use of the school media centers. Increased usage of United Streaming Video is providing short curricula based video clips allowing teachers to integrate technology into their classroom frameworks.

### **GOAL 4: Technology for School and Administrative Support**

Upgrading the district's network operating system will increase the operability of the network by giving the network administrator more flexibility to maintain computers remotely. The upgrade of the network operating system will also include a new email system that will allow staff members access to email from any internet connected computer anywhere. Symantec Antivirus and Renaissance Place subscriptions allow us to stay on top of the latest updates and upgrades to continue smooth operations. Each year Jackson Software takes input from teachers in the field on how to better improve their GradeQuick software. Staying current with the latest version of GradeQuick allows us to help the teachers help themselves in maintaining gradebooks and in issuing progress reports.

### **GOAL 5: Increase/Improve Technology Access for Teachers and Students**

Upgrading hardware and software on a regularly scheduled basis allows us to stay current with emerging technology in the classroom. Staying current, especially with hardware, enhances access to computers and other technology because of less maintenance downtime.



## GOAL 6: Technology as a Tool for the Delivery of Staff Development

Due to our remote location in the county, the Distance Learning lab and online institutions add an attractive alternative to sending staff to our area's educational cooperative or even more distant locations for state required training and staff development. It's our goal to pursue training activities through video conferencing and/or internet based instruction for administrators and staff.

## **Policies and Procedures**

The Waldron School District maintains policies as recommended by the Arkansas Department of Education relating to Equitable Use of Technology, Data and Network Security, and Internet Safety.

Attached at Appendix C is the Computer Use Policy which is also posted in each school's handbook and on the district web site. This policy outlines that all computers for student use are in teacher supervised areas. It describes that the network is used for the purpose of transmitting and sharing information between academic and research organizations. The policy addresses Internet safety for minors. The District is enrolled in the Internet Filtering System maintained by the Arkansas Department of Information Systems. This filter is designed to block content deemed undesirable for educational purposes such as chat rooms, obscene and pornographic content, hate related sites, or otherwise inappropriate materials unsuitable for minors in an academic environment. The district also has local control of the Internet Filter in that the administration can further enhance the filtering of web content over and above that which the State already blocks.

Data and Network security is implemented through the use of individual user accounts with specific user rights and privileges assigned to that user's files and folders. Strong passwords are used throughout the district. The Acceptable Use Policy explicitly addresses the unacceptable practice of an individual using another individual's login to gain access to the network. Users are individually responsible for the security of their user accounts and passwords.

Included as a part of the policy is the Network User Contract for students, parents/guardians, and faculty/staff. Users are to read and understand the Acceptable Use Policy and their signed agreement is kept on file as part of their records.

Information on equitable access for students with exceptional needs is in the Waldron School District's ACSIP Plan.

## Technology Infrastructure, Management, and Support

The current technology infrastructure of Waldron Public Schools consists of three completely separate physical network systems: Central Office, High School, and Middle/Elementary School. Within the Middle/Elementary physical network we run two separate network trees. With the exception of the Central Office, each network tree consists of 2 Novell servers, a master and a replica server.

Each campus has its own Mail Exchange (MX) record providing each campus with a unique email address domain. Each campus uses its own application server to provide email, GradeQuick, anti-virus, limited home directory space, and network print services.

Each campus has a limited number of computers with static IP addresses assigned and, with exception of the Central Office, Network Address Translation (NAT) dynamically assigns a broad range of virtual IP addresses for the remaining computer systems on the network.

The district Web Server is maintained in the Technology Coordinator's office located in the High School. Also the Renaissance Place server is kept at the Tech Coordinator's office to serve out Accelerated Reader services to both Middle and Elementary Schools. The ALMS server is maintained in the Middle School by the ALMS manager for use throughout the school district for Benchmark Testing preparation purposes.

The Middle School is a test bed for Microsoft Terminal Services and is for the exclusive use of the students in Middle School. This student network consists of 3 servers, arranged in a load balance configuration, and one domain controller. The new Microsoft Terminal Services network currently utilizes older PCs as terminals and not workstations. The district plans to replace these older PCs during this reporting period with Thin Client Terminals for all student applications with the exception of the Middle School Keyboarding lab.

High School maintains a wireless lab cart with 21 laptop computers that can be issued to various locations on a temporary basis allowing teachers to bring extra computers into the classroom for special projects. The wireless cart in Elementary School has been inoperable, and the laptops farmed out to various classrooms for various other activities like the 21st Century After School Tutoring program. Each school has 2 or more computer labs for student use.

A distance-learning lab is in place at the new High School which now gives our students access to classes and courses offered through the virtual-learning avenue.

The Technology Coordinator maintains a "Smart Book" containing all the technical information regarding the network and computers in the district. For security reasons it is not included in this document. Provided herein, at Appendix D, are the schematics of the various campuses to illustrate the physical layout of each of the networks.

Plans are to connect the new High School and Elementary Schools using fiber optic cable thus completing a Local Area network between all three school campuses. Once complete the network servers will be combined into a central location for centralized control. This will allow the district to have a common email domain, provide teachers that move between schools total and complete access to resources at all schools, and the combined use of T1 lines will increase the speed and productivity of all internet activity.

The current average age of the equipment used for delivery or instruction services is as follows:

Elementary School Computers: 3-5 years

Elementary School Printers: 5-6 years

Middle School Computers: 3-5 years

Middle School Printers: 5-6 years

High School Computers: Less than one year.

High School Printers: 5-6 years

Our current replacement schedule is ideally 5 years. This is normally done by replacing primary classroom computers or lab computers after 3 years and migrating the older computers to non-critical locations. This policy also applies to the District servers. The District solely uses IBM compatible PCs running Windows and the network uses Novell Network Operating System with the exception of the Microsoft Terminal Services network for student use in the Middle School. We are striving to standardize our computer fleet to one manufacturer (Dell) to streamline repair/replacement and other service related issues.

DIS managed firewall is implemented at the Middle and Elementary Schools with plans to turn on the Firewall at High School and Central Office during FY05-06. Symantec Anti-Virus is implemented district wide.

DIS managed SPAM filtering is implemented on all district email. We are currently being enrolled in the 8e6 Internet Filtering System so that the Technology Coordinator can locally manage filtering to increase the level of protection for the student body.

Our Technology Staff currently consists of one staff member, the Technology Coordinator, who is the System Administrator and Repair Technician for the entire district. Efforts are being made to place tech savvy faculty members in each school to perform front line defense for minor technical issues. Also, as a part of professional development, we are pursuing some sort of training for faculty members in rudimentary procedures to perform before placing work orders.

The Technology Coordinator attends training seminars provided by the Western Arkansas Education Service Cooperative, State Department, or the Hot Springs Technical Institute in order to stay abreast of technology changes.

## Staff Development and Training

Staff development is a key component to the success of our ACSIP goals, whether it is in using technology to enhance teaching, such as using internet based lesson plans or communications, or in actual student achievement, such as helping put students on the correct lesson using independent learning software. Our Professional Development Committee gets input from the staff, from surveys of the staff, from the Technology Committee, and from the Western Arkansas Educational Coop to set up an annual staff development plan which normally includes at least one required day of technology training before the start of the school year. Curricula selected by the schools should drive the technology that is needed to implement each of those curricular areas and thus drive our professional development. We follow the technology frameworks provided by the State of Arkansas. In our efforts to follow those frameworks we have encountered several obstacles. Some of these obstacles include insufficient required inservice time and the lack of a full time technology trainer to develop individual professional development plans for each staff member. Space is also an issue when trying to accommodate 40 or more teachers in a lab outfitted with 25 computer workstations. These obstacles present a challenge to our district to ensure all staff members receive adequate training, individualized to address appropriate areas of need.

At the Technology Committee meeting 4-14-05, the needs addressed were: Elementary-training in AlphaSmart, Middle School- training in AlphaSmart, LCD projectors and carts, card catalog on all computers in the building, High School- training in AlphaSmart, screen, sound system and projector with a laptop and cart for the new auditorium

To improve knowledge and skills in academic subjects and effective instructional practices, teachers, including special education and LEP, and administrators will attend workshops both in state and out of state and receive materials from national and state organizations to enhance student learning. Professional development in the area of technology will be provided by giving teachers, principals, administrators, and school library media personnel opportunities to attend workshops both in state and out of state in order to provide a more thorough knowledge of technology. These opportunities will include, but not be limited to, those offered through the co-op and through other workshops and conferences.

# Technology Budget

## **BUDGET SUMMARY**

Methods used to develop expected technology expenditures consist of recommendations and evaluations to determine where and how future technology can be improved to enhance curriculum and student learning, parental involvement, professional development, and communications. The technology budget will support and improve education and instruction and motivate students to gain technological knowledge and skills, which will be beneficial to them as they encounter ever-changing technology.

The district has budgeted funds to upgrade technology equipment and software to better serve students and faculty. Funding also has been taken into consideration for technology upgrades for shop maintenance, bus maintenance, support services, and school cafeterias, in order to better serve these areas of the district.

Funds were also budgeted to increase access of new and emerging technology. Providing Professional Development for staff in the areas of new and existing technology will improve the capacity to integrate technology into instruction.

Some sources for technology funding include district technology funds, professional development funds, Title I, Title IID, Title V, Title VI, CSR, and ERate. Potentially, if we apply for and receive grants in the future, part or all of the funds might be used for technology.

## **SEE NEXT SHEET FOR BUDGET PLAN**

**DISTRICT TECHNOLOGY PLAN BUDGET**

Submitted by: Waldron School District

Budget Category	Year 1 2006-2007			Year 2 2007-2008			Year 3 2008-2009			TOTAL EXPENDITURES Years 1-3
	Local	State	Federal	Local	State	Federal	Local	State	Federal	
<b>Technology Infrastructure</b>										
Hardware (including, workstations, printers, laptops, etc.)	110,100		112,500	102,400		100,000	102,400		100,000	627,400
Internal Connections (including wiring, file servers, network computers)										
<b>Telecommunications Services</b>										
Internet Service Provider										
Telephone Service (POTS)	5,400			5,400			5,400			16,200
High-bandwidth Voice/Data/Video Connections										
Wireless Connections	1,400			1,400			1,400			4,200
Dial-up Internet Connections										
Telecommunications Equipment (including phones, pagers, radios, etc.)										
Other										
<b>Maintenance and Upgrades</b>										
<b>Software</b>										0
Curriculum	27,000		48,300	24,000		23,500	24,000		23,500	170,300
Administrative										
<b>Professional Development</b>										0
Training (including ADE or district level training, online courses for teachers, etc)	5,000		6,000	5,000		0	5,000			21,000
Staff Support (including materials, stipends, substitute pay, mileage, conference expenses, salary and fringe benefits of prof dev coord.)										
<b>Technical Support</b>										
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc.)	40,000			41,000			42,000			123,000
Contractual (including contracts to provide technical services not available within the district)			20,000			20,000			20,000	60,000
<b>Supplies and Materials</b>										
<b>Other</b>			1,000			1,000			1,000	3,000
<b>TOTAL</b>	<b>188,900</b>		<b>187,800</b>	<b>179,200</b>		<b>144,500</b>	<b>180,200</b>		<b>144,500</b>	<b>1,025,100</b>

**Technology Plan Implementation  
Action Timeline**

**Technology Goal:** Technology for the Improvement of Parental Involvement and Communication

<b>Activities To Support this Goal</b>	<b>Person(s) Responsible</b>	<b>Timeframe for this Activity</b>	<b>Hardware &amp; Software Required</b>	<b>Professional Development Required</b>	<b>Cost (Budget) for this Activity</b>	<b>Source of funds</b>
Develop parent, family, and alumni e-mail data base	Pam Butler, Federal Coordinator	2006-2009	E-mail Software (Groupwise)	In-Service	\$1200	Local
Publish electronic newsletter	Pam Butler, Federal Coordinator	2006-2009	Publishing Software Adobe Acrobat	In-Service	\$800	Local
Develop alumni email list and e-mail reunion information	Angela Tallmadge, District Alumni Chair	2006-2009	E-mail Software (Groupwise)	In-Service	See above	Local
Develop electronic interactive communication with parents	Principals	2006-2009	Web software	In-Service	\$10,000	Federal

**Evaluation:** Compare number of users from year to year to note increase. Sign-up sheets at parent/teacher conferences and reunions reflect a 10% increase from year to year. Interactive communication by parents will increase 100% in the first year of electronic communication operation.



**Technology Goal:** Integrate technology with curriculum and instruction

Activities To Support this Goal	Person(s) Responsible	Timeframe for this Activity	Hardware & Software Required	Professional Development Required	Cost (Budget) for this Activity	Source of funds
Use technology to manage assessment and integrate instruction.	Classroom Teachers	2006-9	ALMS Renaissance Place COSMOS	In-Service Ongoing	\$5000 \$1000	Federal Local

**Evaluation:** Student performance data will be collected, and instruction planned based on data. Benchmark scores will improve.

**Technology Goal:** Technology Used for the Delivery of School Media Center

<b>Activities To Support this Goal</b>	<b>Person(s) Responsible</b>	<b>Timeframe for this Activity</b>	<b>Hardware &amp; Software Required</b>	<b>Professional Development Required</b>	<b>Cost (Budget) for this Activity</b>	<b>Source of funds</b>
Students and parents will be able to access media materials from locations outside of school.	Media Specialists	2008-9				
Teachers can use the card catalog from the classroom.	Media Specialists	2006-8		In-service		
Use United Streaming video in classrooms from a local server	Media Specialists	2006-9	3 Servers S-Video Cables	In-service Ongoing	\$4500	Local
Upgrade Spectrum card catalog software used in the media center.	Media Specialists	2006-7	2 Servers Winnebago Software and Client Licenses			Local

**Evaluation:** Technology survey will reflect increased use of card catalog in the classroom and United Streaming Video in the classroom.

**Technology Goal:** Technology for School and Administrative Support

<b>Activities To Support this Goal</b>	<b>Person(s) Responsible</b>	<b>Timeframe for this Activity</b>	<b>Hardware &amp; Software Required</b>	<b>Professional Development Required</b>	<b>Cost (Budget) for this Activity</b>	<b>Source of funds</b>
Continue GradeQuick upgrades as needed	Clint Morris Clint Lucy	2006-9	GradeQuick upgrades	In-Service	\$1000	Federal
Continue Symantic antivirus software subscription annually	Clint Morris	2006-9	Symantic subscription		\$1500 annually	Local
Start school license agreement with Novell	Clint Morris	2006-9	Novell subscription	In-Service	\$3500 annually	Local
Continue Renaissance Place subscriptions	Clint Morris	2006-9	Renaissance Place subscriptions		\$3000 annually	Federal

**Evaluation:** 80% of teachers will use GradeQuick as determined by a survey.  
 The network will be up 90% of the time due to increased operability of the network operating system.  
 100% of students in grades K-6 will be tested using Renaissance Place.

**Technology Goal:** Increase/Improve Technology Access for Teachers and Students

<b>Activities To Support this Goal</b>	<b>Person(s) Responsible</b>	<b>Timeframe for this Activity</b>	<b>Hardware &amp; Software Required</b>	<b>Professional Development Required</b>	<b>Cost (Budget) for this Activity</b>	<b>Source of funds</b>
Upgrade hardware and software	Principals	2006-9	Replacement hardware and software	In-service	\$80,000	Federal Local
Purchase new and emerging technology	James Floyd Clint Morris	2006-9	New technology	In-service	\$25,000	

**Evaluation:** Compare current inventory to last year's inventory.  
Improved instructional application as measured by student projects.

**Technology Goal:** Technology as a Tool for the Delivery of Staff Development

Activities To Support this Goal	Person(s) Responsible	Timeframe for this Activity	Hardware & Software Required	Professional Development Required	Cost (Budget) for this Activity	Source of funds
Distance Learning will be used for professional development.	Distance Learning Coordinator	2006-9	T-1 Line	In-service	\$13,000 annually	Local
On-line vendors, universities, and professional development providers will be used to deliver professional development opportunities.	Principals	2006-9	Existing hardware	In-service Pre-service	\$5000	Local

**Evaluation:** Professional Development Reports and Professional Development Request Forms will reflect increased on-line and Distance Learning activities.

# Evaluation of 2003-2005 Technology Plan

## Connectivity and Infrastructure

During the past 3 years the district has built a new High School facility and in it we have improved significantly their network infrastructure. All new cabling with Cat5e cable, new and improved switches and fiber backbones running between each of the racks has greatly improved the speed and reliability of the network in the High School. Servers were upgraded, and the Novell Netware operating system was upgraded from 4.0 to 5.1 district wide thus enhancing our network reliability.

## Hardware

We are continuing to try to keep our classroom computers and operating systems current, but funding is as always a critical factor. The Middle School was upgraded to use Microsoft Terminal Services to prolong the life span of student used computers used as Thin Clients, but this solution has been less than what we'd hoped for. Replacing these PCs with Thin Client devices during this next period will greatly enhance the reliability of the Terminal Services Network for Middle School.

## Integration and Use of Technology

The increased use of Smartboards and Interwrite Tablets, PC projectors, and United Streaming Video has greatly enhanced learning in the classroom.

## Professional Development

The Curriculum Coordinator keeps up with all professional development hours for our staff. The media specialists attend the Hot Springs Technology Institute each summer; they return with information which they in turn share with the staff. High School Vocational teachers offer workshops encompassing Microsoft applications. During the school year 2005-06, all High School teachers received computer projectors and were encouraged to begin presenting lectures via PowerPoint. Middle School teachers consistently use EdHelper.

## Fiscal Support of Technology

During this period we made the Technology Coordinator a full time position which has greatly improved the support of our technology throughout the district.

The lack of a standardized template for the previous period resulted in a Technology Plan that included a lot of extraneous information that was really not suitable or necessary. The template given this year has been a big improvement thus allowing us to present a much more succinct, descriptive plan for the next 3 years.

## **Evaluation of 2006-2009 Technology Plan**

### **Connectivity and Infrastructure**

Every year around April, the Technology Committee meets and evaluates our existing technology infrastructure to ensure that we are taking advantage of current industry standards and that the infrastructure meets the performance needs of our students and staff. Most major changes to infrastructure are conducted during the summer months to reduce interruptions and disturbances.

### **Hardware**

The main focus on hardware is the computer labs and the primary classroom workstation. The Technology Committee meets to discuss any updates to software and then the Technology Coordinator determines whether current hardware will support the software. If not then we must determine if the budget will allow the update of the hardware. If the budget will not support such upgrades then the software may not be purchased.

### **Integration and Use of Technology**

Integration and use of technology is primarily monitored at building level. Although we may select many district initiatives, the principals at each building are the ones that monitor technology use and needs.

### **Professional Development**

The Curriculum Coordinator keeps up with all professional development hours for our staff. Staff will be given opportunities to attend workshops to increase technological knowledge. Increased use of technology to guide instruction is our primary objective.

### **Fiscal Support of Technology**

Every year during the budgeting process, we evaluate the support of the district by looking at the amount budgeted to the District Wide Technology budget. This budget is used to keep our district wide software and hardware current. If it is insufficient to meet the needs of the district, then we definitely do not have support for technology; therefore, hardware will not be updated, or programs will be dropped.

**GET IN THE KNOW!!**

**VISIT**  
**WALDRON SCHOOL**  
**DISTRICT'S**  
**WEBSITE**

**<http://waldron.k12.ar.us>**



*Preparing Students  
for the Future*



## Appendix B

Please return your survey to me by Monday, April 4. Thank you,  
Pam Butler

### Waldron School District Technology Survey 2005

Please rate the following technology tools for effectiveness with A as the best and E as needing the most improvement. Examples are given in parentheses.

<b>Technology Tools</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>N/A</b>
1. Electronic mail (e-mail, Pegasus)						
2. Building networking (Novell)						
3. Multimedia instruction (video streaming, CD/DVD)						
4. Computer projection/LCD devices (Smartboards, LCD, PowerPoint)						
5. Classroom learning center (computer centers)						
6. Software in MY subject area						
7. Student tools (word processing, Alphasmart, desktop publishing)						
8. Classroom record keeping (Gradequick, Lightspan, STAR testing)						
9. Automated test item/ worksheet generator (Skills Connection, Ed Helper, Acc. Math, Textbook Quiz Generator)						
10. Teacher tools (word processing, Microsoft Office)						
11. On-line research/ databases/services (EBSCO)						
12. Networked teacher stations						
13. Software selection/ evaluation						
14. Community bulletin board (School website w/game schedules, calendar, board minutes, handbook)						
15. Video disc equipment (DVD/CD)						
16. Centralized student information (APSCN)						
17. Automated class scheduling (APSCN)						
18. Automated grade reporting (Gradequick, APSCN)						
19. Automated attendance (APSCN)						
20. Electronic payroll system						
21. Library circulation/ card catalog system						
22. Career/ college placement systems (KUDER, Discover)						

Comments: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_

## Appendix C

### **4.29—COMPUTER USE POLICY**

The Waldron School District makes computers and/or computer Internet access available to students, to permit students to perform research and to allow students to learn how to use computer technology. Use of district computers is for educational and/or instructional purposes only. It is the policy of this school district to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors.\* No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the computer use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Students are advised that they enjoy no expectation of privacy in any aspect of their computer use, including email, and that monitoring of student computer use is continuous. Students who misuse district-owned computers or Internet access in any way, including using computers except as directed or assigned by staff or teachers, using computers to violate any other policy or contrary to the computer use agreement, attempting to defeat or bypass Internet filtering software, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, as specified in the student handbook and/or computer use agreement.

\*The designated District Technology Administrator or designee may authorize the disabling of the filter to enable access by an adult for a bona fide research or other lawful purpose.

Legal References:           20 USC 6801 et seq. (Children’s Internet Protection Act; PL 106-554)  
A.C.A. § 6-21-107  
  A.C.A. § 6-21-111

Date Adopted: June 28, 2004  
Last Revised

## 4.29F—STUDENT INTERNET USE AGREEMENT

Student's Name (Please Print) \_\_\_\_\_ Grade Level \_\_\_\_\_

School \_\_\_\_\_ Date \_\_\_\_\_

The Waldron School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions:

1. Conditional Privilege: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet unless the Student and his/her parent or guardian have read and signed this agreement.
2. Acceptable Use: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.
3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action. [Note: A.C.A. § 6-21-107 requires the district to have "...provisions for administration of punishment of students for violations of the policy with stiffer penalties for repeat offenders, and the same shall be incorporated into the district's written student discipline policy." You may choose to tailor your punishments to be appropriate to the school's grade levels.]
4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:
  - using the Internet for other than educational purposes;
  - gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
  - using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
  - making unauthorized copies of computer software;
  - accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
  - using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
  - posting anonymous messages on the system;
  - using encryption software;
  - wasteful use of limited resources provided by the school including paper;
  - causing congestion of the network through lengthy downloads of files;
  - vandalizing data of another user;
  - obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
  - gaining or attempting to gain unauthorized access to resources or files;
  - identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
  - invading the privacy of individuals;
  - divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email. Personally identifying information includes full names, address, and phone number.
  - using the network for financial or commercial gain without district permission;
  - theft or vandalism of data, equipment, or intellectual property;

attempting to gain access or gaining access to student records, grades, or files;  
introducing a virus to, or otherwise improperly tampering with the system;  
degrading or disrupting equipment or system performance;  
creating a web page or associating a web page with the school or school district without proper authorization;  
providing access to the District's Internet Access to unauthorized individuals;  
failing to obey school or classroom Internet use rules; or  
taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.  
Installing or downloading software on district computers without prior approval of technology director or his/her designee.

5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.

7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

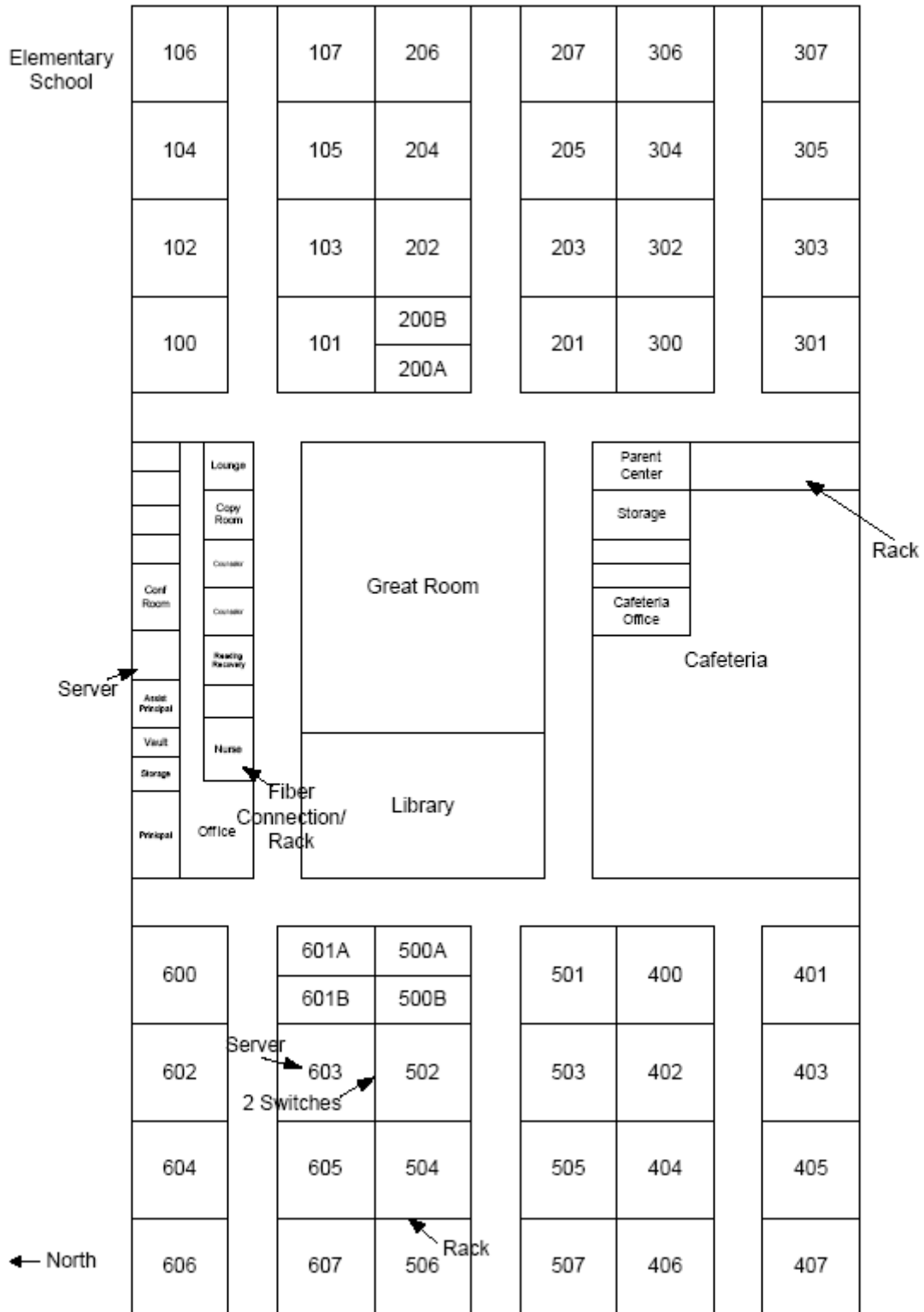
8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

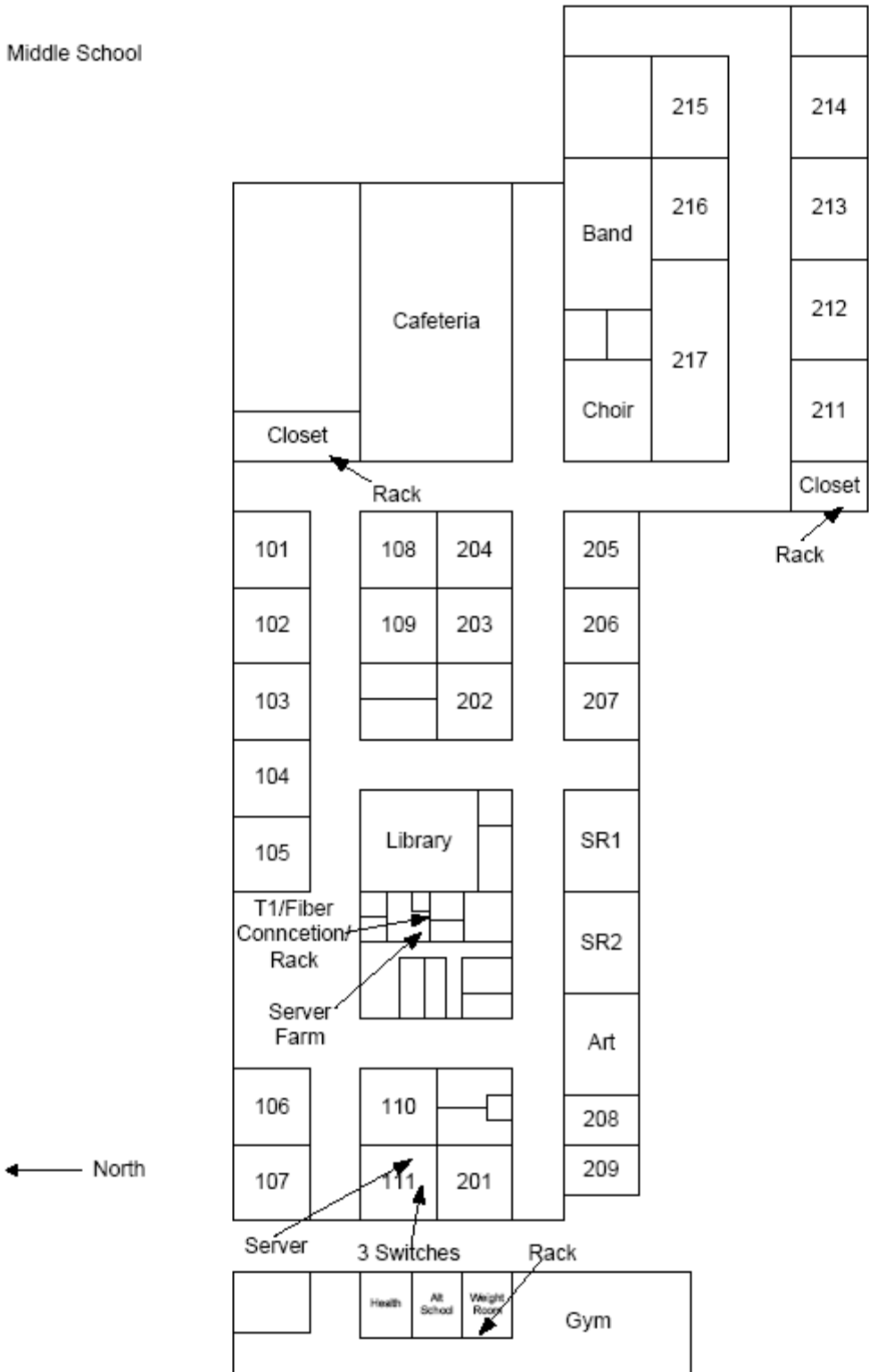
Parent/Legal Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

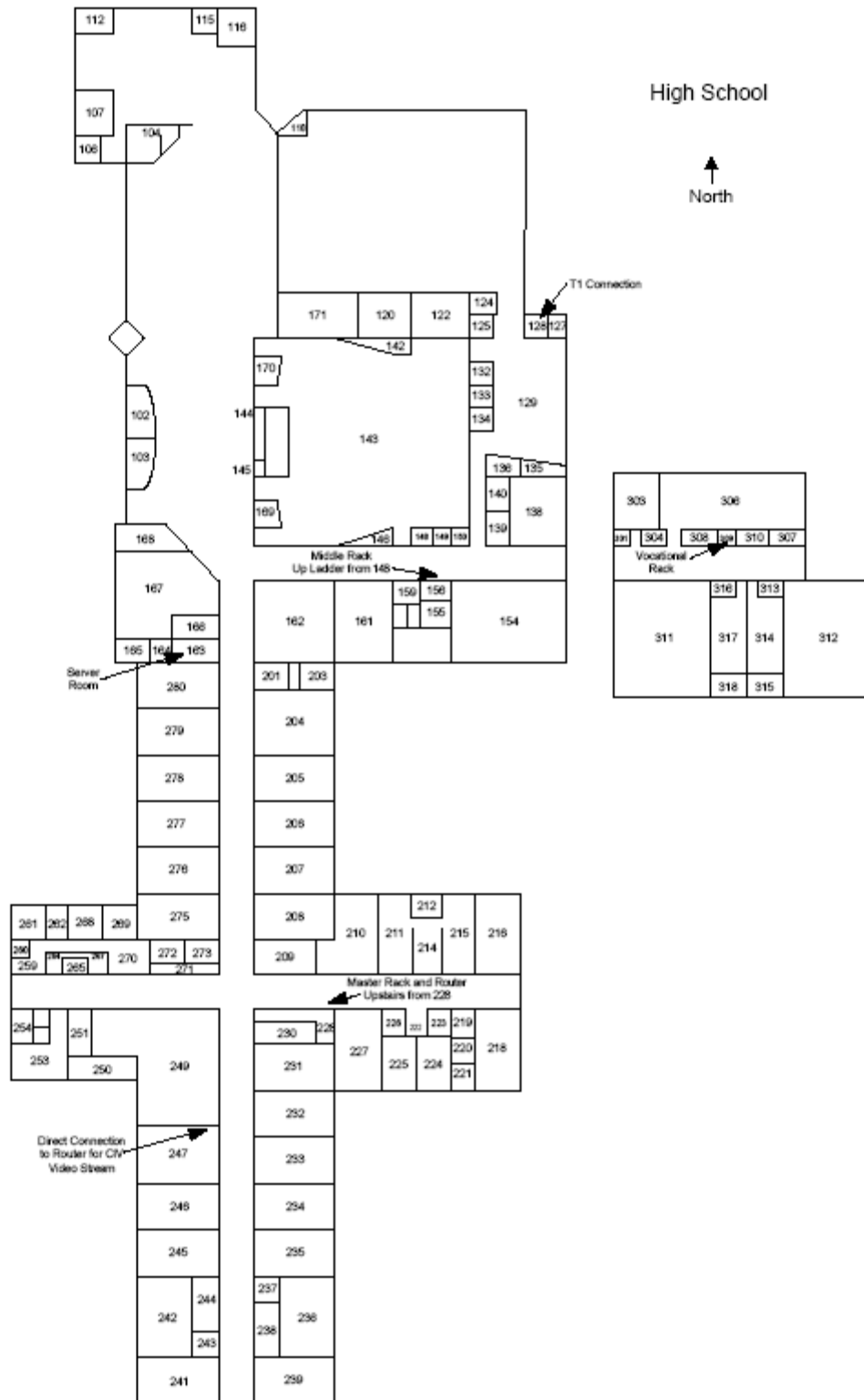
Note: The Neighborhood Children's Internet Protection Act (PL 106-554, 47 USC 254 (h) (1)) requires districts to hold at least one public hearing on its proposed Internet safety policy. The regulations do not require this to be a special meeting and it is allowable for it to be part of a regular school board meeting.

# Appendix D

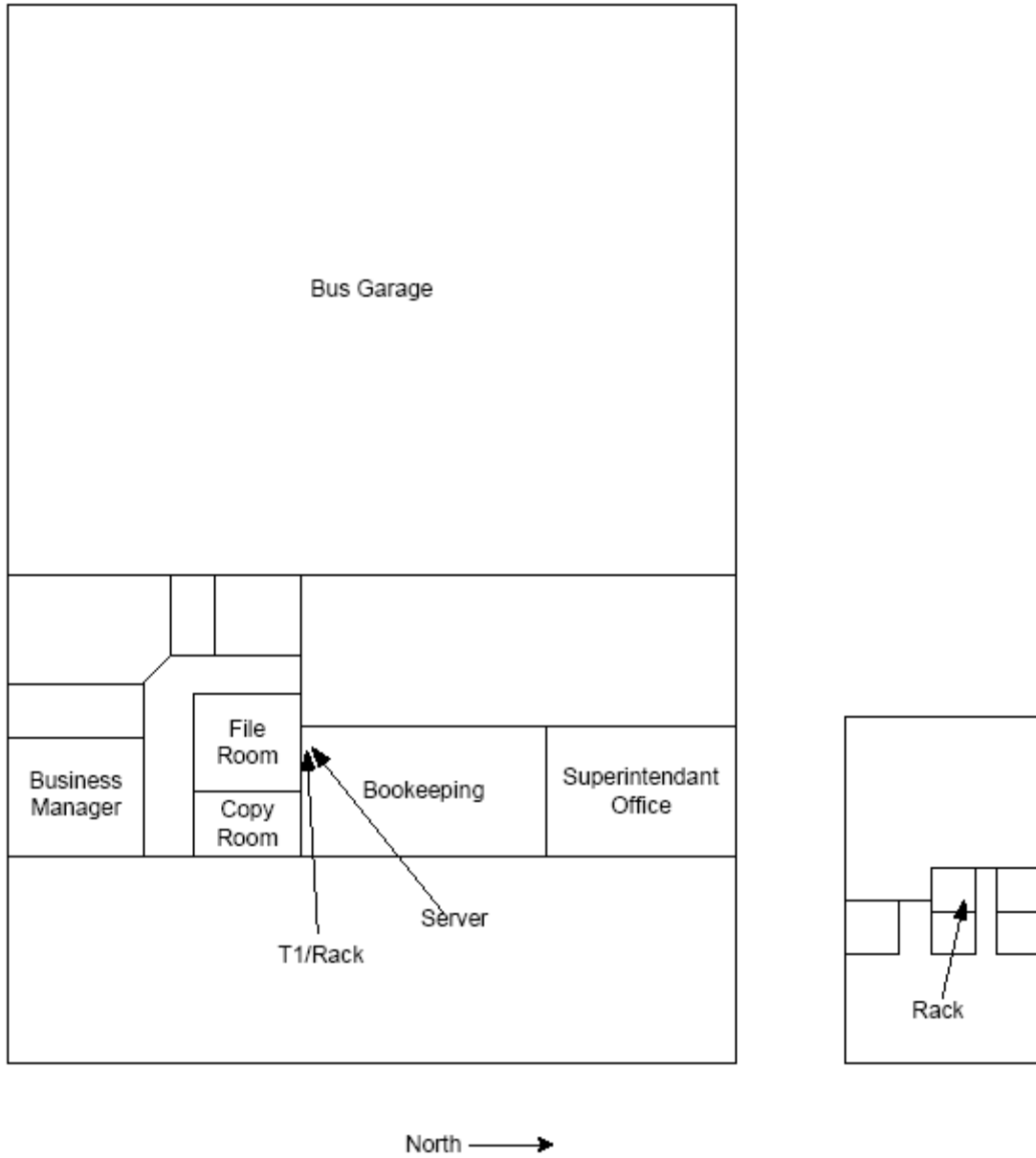


Middle School





District Offices





# DISTRICT TECHNOLOGY STATEMENT OF ASSURANCES

**School District** Waldron Public Schools

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employee and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.

Signature of School Board President	Date
Caroline Hibbs {ORINGINAL SIGNED}	3-13-2006
Signature of Superintendent	Date
Boyce Watkins {ORINGINAL SIGNED}	3-14-2006
Chairperson, District Technology Committee	Date
James Floyd {ORINGINAL SIGNED}	3-13-2006

=====

District Technology Coordinator/Contact:

Name: <b>James Floyd</b>	Telephone #: <b>479.637.3179</b>
School District: <b>Waldron</b>	Fax #: <b>479.637.3177</b>
Address: <b>1560 West 6<sup>th</sup> St. Waldron, AR 72958</b>	E-mail: <b>jfloyd@waldronhq.k12.ar.us</b>